

ALGER COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY
MINUTES
NOVEMBER 9, 2011

The Alger County Brownfield Redevelopment Authority convened in the conference room of the county building at 3:00 p.m. on the above date.

The meeting was called to order by Chairman Doucette with the following members present: Jerry Doucette, JoAnn Carlson, Terri Grout, Pam Johnson, Hamp Waring and Esley Mattson. Absent: Mary Ann Froberg, Phil Hansen and Al Weymouth.

Public comment session was open. There was no public comment from the floor; public comment session was closed.

No minutes available – no October meeting.

On a motion by JoAnn Carlson and seconded by Esley Mattson to approve agenda with the change of our title from Alger County Brownfield Authority to Alger County Brownfield Redevelopment Authority. Motion Carried.

Mission Statement needed to be written by the Authority will be added to the agenda for January.

The Authority will establish the Policies and procedures needed for the Alger County Brownfield Redevelopment Authority. The policies and procedures need to describe policies for operation and the procedures necessary to fulfill the policies. After many questions by the Authority, Jerry Doucette said he would get in touch with Flo McCormack, Michigan Association of Counties for answers needed to continue.

Chairman Doucette discussed the fact that "Letter of Support" is needed to file along with our grant application. Grant application should be sent to Kansas State for review the week of September 15, 2011. Letter of Support need to be done by the September 28, 2011, deadline the state has given for filing the grant. Authority members will be contacting entities for the support letters needed and help them with what information is needed in such letter.

No reports.

No correspondence

Under Board comments: Jerry Doucette asked that we add an Action Items column to the minutes to keep a running account of things still needed to be completed. Hamp Waring asked if we have any other resources available to help our Authority with financials. Pam Johnson will get information from the last Brownfield training and have available for the next meeting. Jerry Doucette brought up the fact that our next meeting is in December, which is a very busy month and asked the Authority if we should cancel the meeting. Everyone agreed that our agenda could wait for January's meeting.

On motion of Terri Grout and seconded by Hamp Waring to adjourn. Motion carried.

The meeting was adjourned at 4:30 p.m.