

**ALGER COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE MEETING**

May 14, 2017

Minutes are subject to corrections and approval

Pursuant to recess, the Alger County Board of Commissioners convened in the conference room of the county building at 4:00 p.m. on the above date.

The meeting was called to order by Chairman Doucette with the following Commissioners present: Commissioners Mattson, Pullen, Rondeau, and Doucette. Absent – Commissioner VanLandschoot.

The board of commissioners said the Pledge of Allegiance.

Public comment session was open. Dulcee Ranta gave the monthly Alger County Equalization update and explained potential legislative changes. There was no further public comment; thus, the public comment was closed.

The agenda was presented. Item 13, 14 and 18 are action items and will require a vote.

Ken Ohman was present to discuss recycling at the courthouse. North Country Disposal offers residential and commercial recycling services within Alger County with no contracts. A separate dumpster would be delivered for recyclable material.

It was the consensus of the board to purchase the BS&A Software for the Building Department in the amount of \$37,475. Monies are to come from the DTR with monies to be paid back on a payment schedule. This item will be added to the consent agenda.

It was moved by Commissioner Pullen and seconded by Commissioner Mattson to authorize ALTRAN's millage language:

ALGER TRANSIT AUTHORITY (ALTRAN) MILLAGE PROPOSAL

Shall the public transportation authority, Alger Transit Authority a/lc/a ALTRAN, for continued service, as provided by Public Act 196 of 1986, as amended, for the purpose of operating a public transportation system, levy a tax of up to 0.75 mill, (that being \$0.75 per \$1,000.00 of Taxable Valuation) of real and personal property located within Alger County for the years 2018 through 2021 inclusive, which is a period of (4) years?

If this millage is approved and levied in the 2018 calendar year, it would generate approximately \$283,000 in 2018.

Motion carried by the following vote: Ayes – Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays – none. Absent – none. This item will be affirmed at the next Regular Board meeting.

It was moved by Commissioner Mattson and seconded by Commissioner VanLandschoot to authorize renewing a three-year subscription for the jail program in the amount of \$795.00. Motion carried by the following vote: Ayes – Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays – none. Absent – none. This item will be affirmed at the next Regular Board meeting.

It was moved by Commissioner Pullen and seconded by Commissioner Rondeau to authorize payment of the airport insurance in the amount of \$2,599.00. Motion carried by the following vote: Ayes – Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays – none. Absent – none. This item will be affirmed at the next Regular Board meeting.

It was moved by Commissioner Pullen and seconded by Commissioner Rondeau to approve the Airport Liability Declination Page.



A Berkley Company – A Stock Company

Domicile Office: 475 Steamboat Road, Greenwich, CT 06830
Main Administrative Office: 475 Steamboat Road, Greenwich, CT 06830
Underwriting Office: 1101 Anacapa Street, Suite 200, Santa Barbara, CA 93101 Telephone: 805-898-7640

Airport Liability Coverage Declination

Re: AIRPORT GENERAL LIABILITY INSURANCE / AIRPORT LIABILITY POLICY

NAMED OF INSURED: County of Alger

POLICY NO.:

POLICY PERIOD: 04/24/2018 FROM TO: 04/24/2019

(both days at 12:01 a.m. Standard Time at the insured's address.)

TO THE INSURER NOTED ABOVE:

My insurance broker and I have discussed the types of operations performed in my business and the potential liability exposures arising from these operations.

→ I have elected not to purchase the coverage(s) marked by my initials and an 'X' in the box(es) designated below:

- _____ Liability Coverage for Products and Completed Operations

I have elected not to purchase liability insurance covering my/our liability for Bodily Injury or Property Damage arising out of my/our Products and Completed Operations. I understand that the Airport Liability Policy that I am purchasing **DOES NOT INCLUDE** coverage for Product Liability or Liability arising out of my Completed Operations. I/we further understand and agree that the Insurance Company is under no obligation to provide me or any other person(s) or organization(s) with a defense with respect to any claims for Property Damage or Bodily Injury as the result of any accident or occurrence claimed to arise from my/our Products or Completed Operations.

- _____ Hangarkeeper's Liability Coverage

I have elected not to purchase liability insurance covering my/our liability for Property Damage to an Aircraft in my/our care, custody or control arising out of my/our Airport Operations. I understand that the Airport Liability policy that I am purchasing **DOES NOT INCLUDE** coverage for Hangarkeeper's liability. I/we further understand and agree that the Insurance Company is under no obligation to provide me or any other person(s) or organization(s) with a defense with respect to any claims for Property Damage to an Aircraft claimed to arise from my/our airport operations.

Signature of Named Insured or Authorized Representative

PRINT NAME OF AUTHORIZED REPRESENTATIVE

Title


Date Signed

Motion carried by the following vote: Ayes – Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays – none. Absent – none. This item will be affirmed at the next Regular Board meeting.

It was moved by Commissioner Pullen and seconded by Commissioner VanLandschoot to rent a Porta Potty for the airport. Motion carried by the following vote: Ayes – Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays – none. Absent – none. This item will be affirmed at the next Regular Board meeting.

It was moved by Commissioner Pullen and seconded by Commissioner Rondeau to bypass the bidding process and accept the bid from Alger County Electric for \$1,411.00.

PRODUCT 118

Proposal		Page No. _____ of _____ Pages
 ALGER COUNTY ELECTRIC 1228 WEST M28 MUNISING, MI 49862 TERRY (906) 387-5712 OFFICE (906) 387-2300 CELL (906) 202-2305 FAX (906) 892-8147		
PROPOSAL SUBMITTED TO:	<i>Hanley Airport</i>	PHONE: <i>387-3572</i> DATE: <i>5/10/18</i>
STREET:	<i>FF Hwy 13</i>	JOB NAME:
CITY, STATE and ZIP CODE:	<i>Wetmore MI 49862</i>	JOB LOCATION:
ARCHITECT:	DATE OF PLANS:	JOB PHONE:
We hereby submit specifications and estimates for: <div style="border: 1px dashed black; padding: 5px; min-height: 150px;"> <p><i>Install 200s Underground pedestal with extension</i> <i>Install 100s outdoor panel. Install outdoor</i> <i>timeclock, Install 1 GFI with WP Cover</i> <i>Connect existing wires to outdoor panel.</i> <i>Ground system Includes permit.</i></p> <p style="text-align: right; margin-top: 20px;"><i>\$1411.00</i></p> </div>		
We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of: <i>One thousand four hundred eleven & ^{no}/₁₀₀</i> dollars (\$ _____). Payment to be made as follows: <i>Due on completion</i>		
<small>All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.</small>		Authorized Signature: <i>Servy Beauharnais</i> <small>Note: This proposal may be withdrawn by us if not accepted within _____ days.</small>
Acceptance of Proposal —The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Date of Acceptance: _____ Signature: _____		

Motion carried by the following vote: Ayes – Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays – none. Absent – none. This item will be affirmed at the next Regular Board meeting.

It was moved by Commissioner Mattson and seconded by Commissioner VanLandschoot to authorize one-year contract with Guardian for pest control.



Proposal / Agreement

DATE: 5-2-2018

GUARDIAN PEST SOLUTIONS, INC.
3131 HALVOR LANE, SUPERIOR, WI 54880-2273
PHONE: 715-399-PEST FAX: 218-722-2286
TOLL FREE: 1-800-777-4616 - guardian-online.com

Address: Alger County Courthouse Complex
101 Court Street
Munising, MI 49862
Contact Name: Brian Hill Phone: 906-202-0122
Email: bhil@algercourthouse.com

Address: Alger County Courthouse Complex
101 Court Street
Munising, MI 49862
Contact Name: Brian Hill Phone: 906-387-2076

SALES REPRESENTATIVE	LICENSE NUMBER	ROUTE #
MJ Michael Johnson	MI-G001060014	33

SERVICE SPECIFICATION

GUARDIAN agrees to provide professional, pest solutions to the entire location **INSIDE & OUTSIDE** when accessible. Inspected: once monthly in the following months:
 Scheduled: Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec
 Food & Beverage service time is early am to 10:30 am or 2:00 pm - 4:00 pm, Monday-Friday.
 Service time early am to 5:00 pm, Monday-Friday, weekends by appointment.
 Service includes _____ units at the time of service. Additional units billed at \$ _____ /unit.
 Total # buildings on site _____ Total # of units/apartments on site _____
 A regular service charge applies if we cannot gain admittance or scheduled service is refused.

GUARDIAN will implement an **Action Plan** utilizing the most effective and safest procedures for ALL of the following specified pests:
 Mice / Rats Cockroaches Ants Pharaoh Ants Flies Fruit Flies
 Accessible Wasp / Hornet Nests Stored Product Pests Silverfish/Firebrats
 Ground Beetles / Crickets Spiders Other
 Common Invaders: Nuisance Crawling Insects, Night Flying Insects
 Extra Service Request handled at NO Additional Charge for covered pests on months scheduled.
 Additional Comments:
 Service Courthouse, Jail/Sheriff's Office Building, and Ambulance Garage
 Annual Exterior Treatment for Spiders, etc. Spring (May)

QA Report IPM Report Inspection Report Schematic/Map
 Log Book / QA Log Log/I-Tablet Online Data Access
 See attached ADDENDUM. Detailed explanation of services included.

SAFETY & DOCUMENTATION

GUARDIAN complies with all laws and regulations concerning products used in and around your property. All services are accompanied by a Service Report or by electronic notice which conforms to the record keeping requirements of all applicable government agencies. Upon request we will provide pre-application product information, product labels and/or SDS documents, and date pesticides will be applied. Product label and SDS information is also available at www.guardian-online.com.

LICENSE & INSURANCE

GUARDIAN and its Service Specialists are trained, certified, licensed, and insured. GUARDIAN will maintain insurance for the entire term of agreement. A copy of our Certificate of Insurance is available upon request as is listing entities as additionally insured.

CLIENT RESPONSIBILITIES

Your cooperation regarding sanitation and structural deficiencies is essential to maximize the effectiveness of this pest solutions program. The client shall allow us a reasonable amount of time to solve pest issues.

SERVICE GUARANTEE

GUARDIAN guarantees to solve all specified pest issues to your complete satisfaction.

MAINTENANCE FEE(S)

Initial / Set-up: \$ 0 for this occurrence.

Service Specification	: \$ 1380.00	per Year
(INCLUDED IN MONTHLY FEE):	\$ 0.00	per Annual Exterior Treatment
	\$ -89.00	per 5% Discount For Advance Payment
	\$ 1311.00	per TOTAL AMOUNT DUE

PAYMENT OPTION

You will be billed as we complete the work. We accept payment by CHECK, CREDIT CARD, or ONLINE at www.guardian-online.com.

Monthly Annually in advance less 5% discount.
 VISA, Master Card, American Express, Discover
 Return signed mail Left at location
 Customer will pay online (requires e-mail) Invoice will be e-mailed

INSECT LIGHT TRAP(S)

Insect Light Trap(s) serviced _____ by selected service program.
 Service Program (Client Owns ILT) Lease Program (Guardian Owns ILT)
 Scheduled: Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec
 ILT model w/ color qty. unit(s)
 ILT model w/ color qty. unit(s)
 ILT model w/ color qty. unit(s)
 Shatter Resistant UV bulbs are required.

SPECIAL SERVICE

Unless checked, the following pests are not included in the basic service program. These are optional services and will require additional fees. See the "Maintenance Fee(s)" section for pricing details.
 Wood destroying insects Blood feeding insects Nuisance Wildlife Reptiles
 Pest Birds Unwanted Plants Cluster Flies Multi-Colored Asian Lady Beetles
 Boxelder Bugs
 Other
 Habitual Pest Infestations: ongoing re-introductions require increased efforts and fee approval.

ACCEPTANCE OF PROPOSAL/AGREEMENT and TERMS

This agreement is in effect for the months specified for 1 year(s) and renews itself month to month thereafter unless there is a material or substantial change to the Service Specification. Either party may cancel this agreement upon a written sixty day notice. Charges will be reviewed annually. Client will be given thirty days' notice prior to any adjustments. A service charge of 15% per month, 18% per year will be charged on all accounts thirty days past due.

Start Service Month: **May**

I hereby authorize GUARDIAN PEST SOLUTIONS, INC. to provide service in accordance with this proposal and agree to pay the cost of services as specified above. If approval is not received within thirty days, it will represent a declaration of this service offering.

Client Signature **X** Date: _____
 Print Name _____
Thank you for the opportunity to work for you!




SIGN AND RETURN TO GUARDIAN

Y1 FINAL

Motion carried by the following vote: Ayes – Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays – none. Absent – none. This item will be affirmed at the next Regular Board meeting.

It was the consensus of the board to purchase a floor machine for Building & Grounds in the amount of \$2,600.00. This item will be added to the consent agenda.

It was the consensus of the board to authorize the Register of Deeds and Chief Register of Deeds to attend the PRIA Conference in August in Rhode Island in the approximate amount of \$3,000. This item will be added to the consent agenda.

It was the consensus of the board to reappoint Kathy Reynolds, Andy Reickert, and JoAnn Carlson to the Alger County Brownfield Authority for a three-year term ending 12/31/2020. This item will be added to the consent agenda.

Cost saving ideas / revenue sources were next.

There was no unfinished business.

It was the consensus of the board to authorize payment to NorthCare Network for their substance abuse appropriation in the amount of \$4,206.00. Those monies are to come from their appropriation (101-631-969.000). This will be added to the consent agenda.

It was the consensus of the board to approve payment of all board bills as recommended by the audit committee. This is to be added to the consent agenda.

It was the consensus of the board to approve the financial reports for all funds. A full 30-page report is available upon request with the treasurer. This item is to be added to the consent agenda.

It was the consensus of the board to authorize the treasurer to amend revenues in reimbursements in the amount of \$183,013.33 (\$70,263.33 security construction project & \$112,750 for employee fringe benefits). This is to be added to the consent agenda.

It was the consensus of the board to authorize the treasurer to amend revenues in transfer in ambulance in the amount of \$6,000.00. This is to be added to the consent agenda.

It was the consensus of the board to authorize the treasurer to amend revenues in transfer in foreclosure in the amount of \$43,108.33. This is to be added to the consent agenda.

It was the consensus of the board to authorize the clerk to amend expenditures in general fund capital improvements in the amount of \$119,371.66. This is to be added to the consent agenda.

It was the consensus of the board to authorize the clerk to amend expenditures in general fund employee fringe benefits in the amount of \$112.750. This is to be added to the consent agenda.

It was the consensus of the board to authorize the clerk to transfer from the jail budget into the general fund capital improvements budget the amount of \$17,290. This is to be added to the consent agenda.

It was the consensus of the board to authorize the clerk to transfer from the building & grounds budget into the general fund capital improvements budget the amount of \$2,628.34. This is to be added to the consent agenda.

authorize the clerk to transfer \$139,290 from the general fund capital improvements budget to Fund #404 Capital Improvements. This is to be added to the consent agenda.

It was the consensus of the board to authorize the clerk to transfer \$6,865.94 from the general fund secondary road patrol for investigations (101-333) into Fund #206 Snowmobile

There were no miscellaneous financial matters.

It was moved by Commissioner Pullen and seconded by Commissioner Mattson to approve Resolution #2018-07 911 Surcharge.

WHEREAS, the Alger County Board of Commissioners held the authority under 2007 PA 164, which amended Michigan's Emergency 9-1-1 Service Enabling Act, being MCL 484.1101 *et seq.*, as amended ("9-1-1 Act") to set a default county 9-1-1 surcharge cap ("default surcharge cap") on all communications devices of residents within the county under Section 401 e(1) and (2) of the 9-1-1 Act, being MCL §484.1401e(1) and (2) provided the Board acted before February 15, 2008 and the Michigan Public Service Commission ("MPSC") approved the rate set; and

NOW THEREFORE, BE IT RESOLVED that the Alger County Board of Commissioners authorizes the continuation of its local commission enacted 911 surcharge of .42 with no change in the amount from July 1, 2018 through June 30, 2019.

Motion carried by the following vote: Ayes – Commissioners Mattson, Pullen, Rondeau, VanLandschoot, and Doucette. Nays – none. Absent – none. This item will be affirmed at the next Regular Board meeting.

Commissioner Pullen updated the board regarding the airport. Commissioner Pullen also attended an UPCAP conference. Commissioner Rondeau will stay abreast of the electrical installation process at the airport. Commissioner Mattson explained Indigent Defense legislative updates. Commissioner Doucette updated the board on issues discussed at the Michigan Association of Counties (MAC) conference and briefly discussed energy policy in the Upper Peninsula.

Correspondence was briefly read from United States Coast Guard, Rita Hale, Sault Ste. Tribe of Chippewa Indians, USDA, LMAS, DHHS, National Park Service, and Michigan Department of Treasury.

Board comments were next. Commissioner Doucette explained discretionary funding will be an issue for 2019 budgets, as well as unfunded mandates on the local level. Commissioner Mattson expressed concern over items being added to the agenda on short notice. Commissioner Rondeau would like to use the Humvee for rolling the airport.

Staff comments were next. Sheriff Brock explained the coordination of officers in the event of an emergency; updated the board on space at the deck; and gave a jail update. Sheriff Brock praised Sheila Peters for the work she does as Jail Administrator.

Steve Webber explained issues from Emergency Management and M.A.C conferences. Mr. Webber also updated the board regarding cell tower locations and battery backups, mass-casualty emergency response and threats from Electro Magnetic Pulses and loss of energy transmission.

Public comment session was open. Renewable energy, the airport, and recycling were discussed. There was no further public comment from the floor; thus, the public comment session was closed.

The Chairman adjourned this meeting at 6:50 p.m.

Jerry Doucette, Chairman
Alger County Board of Commissioners

Mary Ann Froberg
Alger County Clerk