

**ALGER COUNTY BROWNFIELD AUTHORITY
MINUTES
January 12, 2011**

The meeting was called order at 3:00 p.m.

Roll call was taken by Pam Johnson.

Members present: Jerry Doucette, Pam Johnson, Esley Mattson, Teri Grout, Hampton Waring. Phil Hansen, Mary Ann Froberg

Members Absent: Alan Weymouth

Guests Present: Dave Van Haaren with AKT Peerless

There was no public comment.

It was moved by Hampton Waring and supported by Phil Hansen to approve the minutes as presented from the December meeting. Motion carried.

It was moved by Teri Grout and supported by Esley Mattson to amend the agenda to include Policies and Procedures as item #9. Motion carried.

A discussion was held regarding start-up needs for the Authority which would include a webpage under Alger County's website and other miscellaneous expenses such as postage, etc. Teri Grout informed the Authority of a small grant through RC & D which could help with the start-up costs. Teri will bring a grant application to the next meeting. Dave Van Haaren will email a brochure to Pam Johnson explaining the benefits of Brownfield. The brochures will be printed and distributed to owners of potential Brownfield properties. Dave also said he will try to get Flo McCormack, Grant Services Coordinator with Michigan Association of Counties (MAC) to attend the next meeting of the Authority to make a PowerPoint presentation.

Teri Grout advised that the newsletter from Alger Soil Conservation is being developed for printing in the spring and can include a section regarding the Brownfield Authority. Teri needs to know what the Authority would like to have printed in the newsletter by the next meeting.

Teri Grout presented a member match form and informed the Authority it would be a good way to track the meetings for potential grant funding. It was moved by Mary Ann Froberg and supported by Teri Grout to adopt the usage of a member match form for the Authority's meetings. Motion carried.

The question was asked by the Authority to Dave Van Haaren the status of the pending grant applications. Dave responded that he should hear back by April.

Michigan Association of Counties will be assisting the Authority with the development of policies and procedure and tailoring the language to meet the specific needs of the Authority. Dave Van Haaren provided the members with a sample copy to use as a guideline and would like the Authority to begin drafting it's policies and procedures at the next meeting. Dave advised the Authority to keep Policies and Procedures as an agenda item each month until they are adopted.

Pam Johnson updated the Authority regarding Lammi's Store contaminated property. The Village of Chatham refused ownership of the property and it will now remain the property of the Alger County Treasurer as the Foreclosing Government Unit. The Authority is very concerned over the contamination of the water, the fume vapors and the oil contamination at the property. Jerry Doucette will check with Tom Moseley, Health Inspector with LMAS, regarding the well that had been drilled at that site and any further information regarding the scale of potential contamination.

Esley Mattson will contact the DDA to confirm if Al Weymouth will continue on the Authority, or if the Authority needs to appoint another member from the DDA. Jerry Doucette discussed that there is still one open position on the Authority and felt that someone from the Health Department or the Real Estate field would be an asset to the Authority. Phil Hansen will check with JoAnn Carlson from Big C Realty to see if she would be interested, and if not, he will be in contact with Jerry Doucette to discuss other potential candidates.

Phil Hansen informed the Authority that the Shingleton Gas Station will open for business the week of January 17, 2011, and that no contamination was found on that site.

Phil Hansen gave an update on changes in laws regarding lending practices on contaminated properties. Certain loans and lenders would require any and all contamination be cleaned-up, regardless of use.

There was no public comment.

It was moved by Mary Ann Froberg and seconded by Teri Grout to adjourn the meeting. Motion carried. The meeting was adjourned at 5:00 p.m.

