

ALGER COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY

MINUTES – NOVEMBER 11, 2015

The Alger County Brownfield Redevelopment Authority convened in the conference room of the county courthouse at 2:10 p.m. on the above date.

The meeting was called to order by Vice Chair – Jerry Doucette.

**Members Present:** Jerry Doucette, Pam Johnson, Hampton Waring, Kathy Reynolds, Phil Hansen and MaryAnn Froberg (2:15 p.m.)

**Members Absent:** Teri Grout, Esley Mattson and JoAnn Carlson

Public comment session was open: There was no public comment from the floor – public comment session closed.

On a motion by Kathy Reynolds and seconded by Hampton Waring to approve agenda. Motion carried.

On a motion by Kathy Reynolds and seconded by Hampton Waring to approve minutes. Motion carried.

On a motion by Kathy Reynolds and seconded by Phil Hansen to approve financial report. Motion carried. Expense was for Brownfield Conference which will be reimbursed thru grant monies.

Beginning Balance	\$10,817.13
Expense	\$ 3,756.42
Revenue	<u>20.00</u>
<u>Total</u>	\$ 7,080.71

The following bids were opened for the hiring of a consultant:

1. AKT Peerless
2. ASTI Environmental
3. Environmental Consulting & Technology, Inc.
4. TRI TERRA
5. Envirologic Consulting

The Authority will review each bid along with having Gabriel Zawadzki – MAC – Grant Services Program, prepare a matrix comparing each. Next meeting will be December 9, 2015 to vote on acceptance of consultant that fits the needs of our grant funded projects.

On a motion by Kathy Reynolds and seconded by Hampton Waring to submit to the Alger County Board of Commissioners a letter requesting the reappointment of the following members to another three (3) year term. Current expiration of term is 12/31/15 and will be reappointed for three (3) years which will expire on 12/31/2018. Motion carried.

- a. Esley Mattson

- b. Teri Grout
- c. Phil Hansen

Old Business:

Pam Johnson informed the Authority that a letter was sent to all Township supervisors informing them that we are in the process of updating the counties prioritized list of properties contaminated and/or blighted. Requested a list or to attend the brownfield meeting on December 9<sup>th</sup> at 3:00 p.m.

Pam Johnson gave the Authority an update of the process of the Automated Standard Application for Payments (ASAP) which will be available for reimbursement of monies spent thru the grant. All expenses from Brownfield conference in Chicago will be reimbursed once setup is completed.

Reports: None

Correspondence: None

Board Comments:

Hampton Waring asked about the Long Branch bar in Mathias regarding condemning the building. Pam Johnson explained that the building inspector did condemn the building and it is now with the Alger County Prosecutor to enforce the removal of the building.

Kathy Reynolds wanted the Authority to know how urgent it was to hire the consultant so she can move forward on the Cox building project in a timely manner.

Brief Public Comment: None

On a motion by Hampton Waring and seconded by Kathy Reynolds to adjourn. Motion carried